



CARINE
PRIMARY
SCHOOL



Carine Primary School P&C Association

Minutes of General Meeting 1 September 2025

Held: CPS Staff Room

Meeting Opened: 7.30pm

ATTENDANCE

Samantha Daniel (chair)	Zoe Wallace	Michael Black	Hayleigh Bowyer
Kath High	Sara Jaenke	Lynzie Bremner	Kerrie Rundell
Alana Fredrickson	Claire Watson	Lauren Knowles	Nat Smallwood
Liam Staltari			

ITEMS

ACTION BY

1. Welcome by Chair	S Daniel
2. Apologies Nicole Cobern, Blake Jaenke	SD
3. Confirmation of Minutes of Previous Meeting The minutes of the Annual General Meeting held on Monday 4 August 2025 were confirmed as true and correct.	SD
4. Correspondence: Nil to report	SD
Reports	
5. Principal's Report Book Week was an enjoyable event. Interschool cross country was held recently with great sportsmanship & commitment shown by CPS students. School athletics events will be held this week with interschool competition in 2 weeks' time. RAC Little Legends incursions were held last week and enjoyed by all students. The new information system has been implemented. There are some staff taking planned leave in the next few weeks with cover organised.	M Black
6. Board Report Meeting was held on 22/8/25. NAPLAN data was reviewed. Development day dates were endorsed for 2026. Booklist requirements were reviewed and will be finalised soon.	MB

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7. Treasurer's Report Report sent to committee members with meeting Agenda. \$43,000 in the bank, \$26,000 uniform shop stock.	SD
8. Uniform Shop Report Summer uniform order will arrive this month, winter uniform stock has been ordered.	SD
9. Year 6 Graduation Committee Sports day fundraising stalls will be held this week. Graduation gift to the students has been agreed on. Graduation breakfast planning is underway.	KHigh
10. Carine League of Dads Luke Floyd absent. S Daniel reported that a Bunnings sausage sizzle is booked for November 2025 as well as planned sausage sizzles for the Disco and Celebration of the Arts events. CLODs have donated \$681 to the P&C.	SD
Business Arising from Previous Minutes	
11. Drink Fountains M Black has investigated power supply for fountains and will need new power outlets for all new installations. This will be organised and waiting for quotes.	MB
12. Parent Night update 128 tickets sold so far. To make a profit ideally more ticket sales needed. There have been some concerns re dress code – fancy dress not needed. Silent auction & door prizes are organised. Volunteers for set up and pack down are being organised.	L Bremner
13. Disco DJ has been booked. Theme is Halloween.	SD
General Business	
14. WACSSO conference report S Daniel & Z Wallace enjoyed the conference; there was good food and speakers. Good opportunities for networking with other P&C members. Enjoyable mentions were e- safety, grant writing, containers for change. Ideas for the future include booklist drop off before day 1, weekly fete/market, welcome to new school year picnic.	SD/ZW

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15. Term 4 Pizza & Ice cream days Motion to approve expenditure up to \$3,000 to cover costs of running Pizza Day (21 November) and Ice Cream day (12 December) in Term 4 (motion 27/25). Carried	SD
16. Celebration of Arts Prizes Motion to approve expenditure up to \$400 to cover costs of one student prize per year group for the Celebration of the Arts event (motion 28/25). Carried	SD
17. Year 6 Sports Carnival Motion to approve expenditure up to \$500 to cover further drink & merchandise costs of Sports Carnival Stalls (motion 29/25). Carried	KH
18. Year 6 Graduation Breakfast Motion to approve expenditure up to \$1,000 to cover costs of the Year 6 Graduation Breakfast on 17 October 2025 (motion 30/25). Carried	KH
19. Year 6 Student Gift Motion to approve expenditure up to \$5,000 to cover costs of an engraved water bottle for each graduating student (motion 31/25). Carried	KH
20. Square Terminal Motion to approve expenditure up to \$500 to cover costs of purchasing a Square terminal & domain name (motion 32/25). Carried	SD
Other Business	
21. Liam Staltari – Liberal Member for Carine Liam attended to explain his role in the area. He is able to organise donations for events, advocate for government funding & work with community members on local issues. The committee discussed their concerns regarding driving and parking around the schools, and e-scooters/bikes.	
Next Meeting The next General Meeting will be held: Monday, 27 October 2025, 7.30pm	SD



Doors open 7pm for meet and greet	
Meeting Closed: 8.50pm	SD

ATTENDANCE

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