



Carine Primary School P&C Association

Minutes of Executive Meeting

15 September 2025

Held: Online via Zoom

Meeting Opened: 7.30pm

ATTENDANCE

Samantha Daniel (chair)	Zoe Wallace	Sara Jaenke	Hayleigh Bowyer
Blake Jaenke	Alana Fredrickson	Lynzie Bremner	

ITEMS

ACTION BY

1. Welcome by Chair Sam Daniel welcomed the attendees to the meeting.	S Daniel
2. Apologies Tom Enston	SD
3.0 General Business	
3.1 Fun Day Motion to approve expenditure up to \$1,375 for float & supplies for the year 6 Fun Day (motion 33/25). Carried	SD
3.2 Celebration of Arts – Tea Towels Motion to approve expenditure of \$1,450 to purchase Crazy Camel tea towels for sale at the Celebration of Arts event (motion 34/25). Carried	SD
3.3 A3 Poster Holders Motion to approve expenditure up to \$250 to purchase additional A3 poster holders (motion 35/25). Carried	SD
Next Meeting The next General Meeting will be held:	

27/10/25

Monday, 27 October 2025, 7.30pm Doors open 7pm for meet and greet	
Meeting Closed: 8.07pm	

ATTENDANCE

James (The Deputy Chair)	James (The Chair)	Mark (The Vice Chair)	Mark (The Treasurer)
John (The Secretary)	John (The Treasurer)	John (The Secretary)	John (The Treasurer)

AGENDA

1. Welcome by Chair
2. Business
3. Report on the year
4. Financial Report
5. Committee Report
6. Motion to approve the minutes of the previous meeting
7. Motion to approve the financial report
8. Motion to approve the committee report
9. Motion to approve the annual report
10. Motion to approve the annual budget
11. Motion to approve the annual strategy
12. Motion to approve the annual plan
13. Motion to approve the annual review
14. Motion to approve the annual evaluation
15. Motion to approve the annual assessment
16. Motion to approve the annual audit
17. Motion to approve the annual inspection
18. Motion to approve the annual review
19. Motion to approve the annual evaluation
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100. Motion to approve the annual assessment

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