



Carine Primary School P&C Association

Minutes of General Meeting
18 March 2025

Held: CPS Staff Room

Meeting Opened: 7.30pm

ATTENDANCE

Samantha Daniel (chair)	Sara Jaenke	Michael Black	Hayleigh Bowyer
Kerrie Rundell	Alana Fredrickson	Lauren Knowles	Zina Reeves
Zoe Wallace			

ITEMS

ACTION BY

1. Welcome by Chair	S Daniel
2. Apologies Lynzie Bremner, Nicole Cobern, Blake Jaenke, Luke Floyd, Thomas Enston	SD
3. Confirmation of Minutes of Previous Meeting The minutes of the Annual General Meeting held on Monday 24 February 2025 were confirmed as true and correct.	SDaniel
4. Correspondence: Nil to report	S Jaenke
Reports	
5. Principal's Report The swimming carnival is taking place tomorrow 19/3, thanks to the parent helpers. The interschool carnival will then take place on 8/4, participants will be selected from the A division events only. School swimming lessons are halfway through. Naplan and On Entry assessments are complete. Harmony Day will be held this week on 21/3. The Anzac assembly will be held on 10/4 with holidays commencing on 12/4 and school re-commencing for Term 2 on Monday 28/4.	M Black
6. Board Report At the recent meeting Mr Menzie presented information regarding the school's new Behaviour Management Policy – SOAR. Mrs Hayden presented information regarding the Operation Plan for English. There are new regulations for private therapy providers at school.	M Black
7. Treasurer	SD


17.05.25



Resolution: That the attached Treasurer's Report be adopted.		Carried	
8. Uniform Shop	There have been further price rises which will not affect our uniform prices at this time.	SD	
9. Year 6 Sub-Committee	In the absence of a report, S Daniel reported that the upcoming Easter Raffle is on schedule, Year 6 leavers shirts have been ordered, and Pizza and Donut days are coming up before end of term. The number of food-based P&C events held per term was discussed and the committee agreed that a maximum of two should be held per term.	SD	
10. Carine League of Dads	A Fredrickson reported that the camp out is being organised for 5/4 with 54 parents and 98 children registered so far. Event planning for the remainder of the year is underway.	A Fredrick son	
12.0 Business Arising from Previous Minutes			
12.1. Vice President Position	The Vice President position was not filled at the AGM. Zoe Wallace nominated for the position. Resolution: The committee accept the nomination of Zoe Wallace.	SD	Carried
12.2 Movie Night Update	Ticket sales are open; everything is going to plan.	SD	
13.0 General Business			
13.1 Easter Raffle	Motion to hold the Easter Raffle and to approve expenditure up to \$400 to purchase supplies for Easter Raffle (motion 09/25).	SD	Carried
13.2 Colour Fun Run	Motion to hold the Colour Fun Run in Term 2 and to approve expenditure up to \$15,000 to purchase supplies and prizes (motion 10/25).	SD	Carried


12.05.25



The executive committee met and agreed that the event would be a whole school event and organised by parents from all year groups, with funds raised going to an agreed goal; this decision was communicated to the committee members present at the meeting. Research is underway for fundraising platform and prizes; there will be a call for volunteers soon.	
13.3 CLODs Camp Out Motion to hold the Camp Out on 5/4 and to approve expenditure up to \$1,500 to purchase supplies (motion 11/25). Carried	SD
13.4 Mother's Day Stall Motion to hold the Mother's Day Stall on 9/5 and to approve expenditure up to \$3,000 to purchase supplies (motion 12/25). Carried	SD
13.5 P&C Day The committee discussed options for celebrating & promoting our P&C on Friday 23/5. It was agreed that a colouring sheet would be distributed again this year. Action item: Arrange design and printing of colouring sheet.	SD
Other Business	
14.1 Event Risk Assessments Needed for all events. S Daniel has a template for this.	SD
14.2 Principal's Wish List The committee discussed the merits of each item on the list. The committee agreed the contribution to Mathletics & Reading Eggs should continue. The goal for the Movie Night will be sports equipment and for the Colour Run will be the stage and equipment for the assembly area. A suggestion was made for a company that supplies water bubblers, and a quote will be obtained. Action item 1: Financial motions for Mathletics & Reading Eggs Action item 2: Quote for water bubblers.	SD
Next Meeting The next General Meeting will be held: Monday, 12 May 2025, 7.30pm Doors open 7pm for meet and greet	
Meeting Closed: 8.28pm	

12.05.25