

Fredrickson
06/23

Carine Primary School P & C Association

ABN 42 465 012 368

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Minutes of General Meeting 9 May 2023

Held: Staff Room

Apologies: Anita Kruger, Kelly Alcock, Dayna Feldheusen, Hayleigh Bowyer, Dipesh Garara, Michelle Stephens

ATTENDANCE - Quorum achieved

Alana Fredrickson (chair)	Sara Jaenke	Blake Jaenke	Samantha Daniel
Michael Black (ex officio)	Megan Salom	Alex French	Thomas Enston
Tim Smallwood	Kerrie Rundell	Cassandra Hart	Ying Sun
Sarah Sharman	Kathryn High	Melissa Ward	

	Meeting Opened: 7.30pm	WHO
1	Welcome by Chair	
2	Confirmation of Previous Minutes The minutes of the General Meeting held on 14 March 2023 and the Executive Meeting held on 29 March 2023 were confirmed as true and correct.	AF
3	Correspondence Nil	SJ
4	Reports	
4.1	Principal's Report The school chaplain will be commencing in week 5, this role has no religious elements. The school has been able to purchase new iPads and laptops. The vegetable garden is progressing well. The softfall flooring for the senior area has been completed and chessboard design will be complete this week. The school recently farewelled Ms McIntosh after many years at the school in kindy. The Triple P anxiety seminars for parents are running in May and has had good uptake.	MB
4.2	Treasurer's Report Nil report available at time of meeting. Minimal movement of funds since last meeting. Awaiting invoice for leavers shirts.	BJ
4.3	Uniform Shop Report Sam Daniel reported that there is a large amount of stock which has been held for many years. Suggested gold coin sale when uniform shop next open, then donation of any remaining to charity; committee agreed with this. SD suggested use of Rag Tagd cupboard for lost jumpers if eligible to receive this through Spartan, will enquire whether any costs involved. SD proposed the purchase of a tablet to streamline sales through Quickcliq instead of using paper records then entering manually later. Action item: Motion to be raised at next meeting.	SD

4.4	Year 6 Sub-Committee Leavers shirts were distributed this week and received an enthusiastic welcome. The Yearbook is progressing well with photos being taken and students asked for contributions. The Colour run is next week, volunteers still needed for the day and students encouraged to register. The next sub-committee meeting will be on 25 May. Action Item: Terms of Reference required to be ratified.	
4.5	Carine League of Dads Sub-Committee The school campout was well received. A bowls night was held recently.	
4.6	Outdoor Project Feedback for project work so far and suggestions for future work welcomed. Action Item: terms of Reference required to be ratified.	
5	Business Arising from Previous Minutes	
5.1	Crossing safety Survey Did not go ahead due to inclement weather. New date will be set for Term 2 by Audrey Covey. Alana Fredrickson will attend the high school P&C meeting next week to ask for volunteers.	AF
5.2	Movie Night UPDATE Successful event with good weather, \$2800 raised for sports equipment. Action item: Motion for donation of amount raised.	AF
6	General Business	
6.1	Event guidelines Document needs to be updated and easily accessible for all who run or volunteer for events. Needs to include process for putting financial motions to the committee and claiming expenses after events. SJ to follow up location of document.	SJ
6.2	Events Term 2 Motion to approve expenditure of \$1350 to pre-purchase Pizzas and bags for the Pizza Day to be held on 26 May 2023 (motion 012/23). Motion to approve expenditure of \$1200 to pre-purchase Donuts for the Donut day to be held on a date TBA in Term 2 (motion 011/23). Carried Carried	KH
6.3	P&C Day 19 May WACSSO P&C Day - opportunity to promote and celebrate the work of the P&C committee. Kath High kindly volunteered to develop a graphic for same. Action item: To send out Connect Notice and post on P&C Facebook	SJ
6.4	Conference Registrations Registrations are open. Can send 1 delegate covered by WACSSO membership, other registrations \$250. Alana Fredrickson interested in attending. Kath High interested but only available for one day. Action item: Sara to send conference information to financial members.	SJ
7	Other business	
7.1	Parent business directory Alana suggested a parent business directory. Committee discussed the pro's and con's and decided it would be best not to proceed with this as there could be legal issues, would be best to ask for sponsorship of events and provide advertising in return.	AF
	Date of Next Meeting Tuesday 6 June 2023.	
	Meeting Closed: 8.30pm	