

Carine Primary School P & C Association

ABN 42 465 012 368

Address: 58 Osmaston Road Carine WA 6020 Telephone: 08 9447 4266 (Admin Office)

Email: carine.primary.pandc@gmail.com

Carine Primary School P&C Association

Minutes of General Meeting

22 November 2021

Arredondo
14/3/22

Held: CPS Staff Room

Meeting Opened: 7.30pm

ATTENDANCE

Nicky Suckling	Megan Salom	Cassie Guy	Ying Peng
Blake Jaenke	Alex French	Dayna Feldhusen	Dipesh Garara
Kathy Sinclair	Karen Tassell	Mike Black	Sara Jaenke
Tracy Smith	Michelle Stephens	Sarah Sharman	Chris Golding
Hayleigh Bowyer			

ITEMS

ACTION (NAMES)

1. Welcome by Chair Nicky Suckling	
2. Apologies Andrew Guy, Melissa Cashman	
3. Confirmation of Minutes of Previous Meeting The minutes of the General meeting held on 18 October were confirmed as a true and accurate record of the meeting.	
4. Correspondence: Nil presented.	
5. Principal's Report Year 6 orientation at CSHS will take place tomorrow. Kindy and Preprimary information sessions were held last week. Year 6 camp took place recently – thanks to the staff involved. Student council speeches will take place tomorrow. The instrumental concert will take place this Thursday. Meeting was held with the mayor re the parking situation – an agreement has been reached to better serve all	
6. Board Report Nil presented.	
7. Treasurer's Report Resolution: That the attached Treasurer's Report be adopted. Carried	
8. Uniform Shop Report	

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<p>9. Year 6 Graduation Sub-committee</p> <p>Meeting was held on 25 October at MAAC. \$11000 has been raised by the sub-committee this year. Ice cream day will be held on 6 December.</p> <p>T Smith moved that the P&C committee approve payment of up to \$700 further for the gift from the graduating class to the school. (Motion 020/21)</p> <p style="text-align: right;">Carried</p> <p>T Smith moved the P&C committee approve payment of up to \$1800 to reduce the cost of the Year 6 graduation dinner (Motion 021/21)</p> <p style="text-align: right;">Carried</p>	
<p>10. The Fathering Project</p> <p>Nil presented.</p>	
11. Business Arising from Previous Minutes	
<p>11.1 Outdoor Project Sub-committee</p> <p>Site visit summary and minutes complete. Next meeting TBA.</p>	M Salom
<p>11.2 Movie Night</p> <p>Ticket sales closing tonight. Supplies are organised.</p>	D Feldheusen
<p>11.3 P&C Website</p> <p>Will be updated before T1 2022.</p>	M Stephens
<p>11.5 Canteen Providers</p> <p>Provider will change to Carine Senior High School canteen in 2022. Different app will be needed for ordering, further details to be worked out ASAP.</p>	C Guy
12. General Business	
<p>12.1 Buddy Reps</p> <p>New coordinator needed. Specifics of buddy rep role need to be clarified.</p>	
<p>12.2 Disco feedback</p> <p>Large amounts of feedback given to P&C committee members regarding location, congestion at entrance, time allocated for older students, mess inside the disco from icy poles and behaviour of some students. Any feedback to be emailed to N</p>	
<p>12.3 Standing Strong Program</p> <p>Wellbeing program suggested by D Feldheusen. Details to be emailed to M Black.</p>	D Feldheusen

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12.4 2022 Fundraising

N Suckling moved that the P&C committee approve the running of an Easter Raffle as part of the Graduation sub-committee fundraising activities in 2022 (Motion 022/21).

Carried

N Suckling moved that the P&C committee approve the expenditure of \$2000 for the purchase of items for the Mothers Day stall in 2022 (Motion 023/21).

Carried

N Suckling moved that the P&C committee approve the expenditure of \$2000 for the purchase of items for the Fathers Day stall in 2022 (Motion 024/21).

Carried

N Suckling moved that the P&C committee approve the expenditure of \$2000 for the purchase of items for the Mothers Day stall in 2022 (Motion 025/21).

13. Other Business

13.1 Uniform supplier

There are issues with supply of uniform dresses from Permapleat. Supplier will be changed to Spartan.

14. Next Meeting

The Annual General Meeting will be held:

TBA in Term 1 2022

Meeting Closed: 8.50pm

Parents & Citizens' Association Inc.

as at 15 November 2021

SUMMARY OF FUNDS - CARINE PRIMARY P&C		Amount
Current Balance Balance - Cheque Account	\$	35,398.47
Current Balance Balance - Interest Account	\$	35,376.04
Add:	\$	-
Less:		
Unpresented Cheques	\$	-
Creditors	\$	-
True Balance of Account	\$	70,774.51

Unpresented Cheques	Amount
Total Unpresented Cheques	\$ -

Creditors	Amount
Total Creditors	\$ -

Current stock on hand at Uniform Shop - NOT UPDATED	\$	21,249.89
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Regards
Blake Jaenke
P&C Treasurer

Created: 15/11/2021 7:32 PM

Carine Primary School P&C Assoc. Inc.

58 Osmaston Road

CARINE WA 6020

Balance Sheet

As of 15/11/2021

ABN: 42 465 012 368

Email: carine.primary.pandc@gmail.com

Assets			
Current Assets			
Cash On Hand			
CBA Cheque 066-192 10471598	\$35,398.47		
CBA online Business saver	\$35,376.04		
Total Cash On Hand		\$70,774.51	
Total Inventory			
Uniform Stock on Hand	\$21,249.89		
Total Total Inventory		\$21,249.89	
Total Current Assets			\$92,024.40
Total Assets			\$92,024.40
Liabilities			
Net Assets			\$92,024.40
Equity			
Accumulated Funds		\$73,802.09	
Surplus/Deficit for Year		\$18,222.31	
Total Equity			\$92,024.40

This report includes Year-End Adjustments.

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Motion Moved by: Tracy Smith (Name)

at the General (General / Executive) meeting of the P&C

held on 22 November 2021 (date)

Seconded by: (Financial member present at the meeting)

I move that:

That the P&C approves the payment of up to (a further) \$700 to the Year 6 Graduation Sub-committee, to cover the cost of gift(s) from the graduating class of 2021 to Carine Primary School.

This is proposed in addition to the \$1,500 already allocated (and approved) for this purpose.

Brief background

The amount sought will come out of the funds raised by the Year 6 Graduation Sub-committee.

Costs associated:

Up to \$700

Person(s) willing to assist:

Tracy Smith, Karen Tassell

For completion by P&C Secretary

Resolution:

(Carried / Lost)

Motion No:

20/21

General Meeting - Financial motions must be circulated to financial members not less than seven (7) days prior to the meeting.

Executive Meeting - Financial motions must be circulated to Executive Committee members not less than forty-eight (48) hours prior to the opening of the meeting.

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Motion Moved by: Tracy Smith (Name)
at the General (General / Executive) meeting of the P&C
held on 22 November 2021 (date)

Seconded by: Michelle Stephens (Financial member present at the meeting)

I move that:

That the P&C approves the payment of up to \$1,800 to the school to reduce the cost of the Year 6 Graduation Dinner (levied to Year 6 families).

Brief background

The amount sought will come out of the funds raised by the Year 6 Graduation Sub-committee and payment will only be made if there are sufficient funds available.

Costs associated:

Up to \$1,800

Person(s) willing to assist:

Tracy Smith, Trish Lee

For completion by P&C Secretary

Resolution:

(Carried / Lost)

Motion No:

21/21

General Meeting - Financial motions must be circulated to financial members not less than seven (7) days prior to the meeting.

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Motion Moved by: Nicola Suckling (Name)

at the General (General / Executive) meeting of the P&C

held on 22nd November 2021 (date)

Seconded by: Michelle Stephens (Financial member present at the meeting)

I move that:

The P&C approve the running of an Easter Raffle to be undertaken as part of the Graduation Sub-committee fund raising activities in 2022.

Brief background:

The Year 6 Graduation Sub-committee traditionally runs an Easter raffle in Term 1 each year to assist with raising funds for the Year 6 Graduation activities.

Costs associated:

Nil

Person(s) willing to assist:

Graduation Sub-Committee 2022 TBC

For completion by P&C Secretary

Resolution:

(Carried / Lost)

Motion No: 22/21

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Motion Moved by: Nicola Suckling (Name)
at the General (General / Executive) meeting of the P&C
held on 22nd November 2021 (date)

Seconded by: Michelle Stephens (Financial member present at the meeting)

I move that;

The P&C approve the amount of \$2000 for the purchase of items to be sold at a Mother's Day stall held at Carine Primary School in 2022.

Brief background;

This fund raiser has traditionally been an excellent earner for the P&C.

Due to the tight timeline for purchasing and ordering stock before the required date it is proposed that the funds be made available the preceding year to facilitate ordering the items as early as possible to ensure access to a better range of promotional goods and potentially increase the funds raised.

Costs associated;

\$2000 to purchase stock items to sell.

Person(s) willing to assist;

Blake Jaenke & Michelle Stephens

For completion by P&C Secretary

Resolution:

(Carried/ Lost)

Moti
on
No:

23
23/21

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Motion Moved by: Nicola Suckling (Name)
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Seconded by: Dayna Feldmeier (Financial member present at the meeting)

I move that;

The P&C approve the amount of \$2000 for the purchase of items to be sold at a Father's Day stall held at Carine Primary School in 2022.

Brief background;

This fund raiser has traditionally been an excellent earner for the P&C.

Due to the tight timeline for purchasing and ordering stock before the required date it is proposed that the funds be made available the preceding year to facilitate ordering the items as early as possible to ensure access to a better range of promotional goods and potentially increase the funds raised.

Costs associated;

\$2000 to purchase stock items to sell.

Person(s) willing to assist;

Blake Jaenke & Michelle Stephens

For completion by P&C Secretary

Resolution:

(Carried / Lost)

Moti
on
No:

24/21

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Motion Moved by: Nicola Suckling (Name)
at the General (General / Executive) meeting of the P&C
held on 22nd November 2021 (date)
Seconded by: Carrie Guy (Financial member present at the meeting)

I move that;

The P&C approve the amount of \$8041.11 for the purchase of Reading Eggs for use by students at Carine Primary School in 2022.

Brief background;

Reading Eggs is an online reading development program that assists teachers to deliver targeted activities to promote reading development at a variety of levels across the school. Reading Eggs also allows students to access activities at home for additional practice.

Costs associated;

\$8041.11 for the cost of the site licence.

Person(s) willing to assist;

Debbie Humphries & Rob Adams

For completion by P&C Secretary

Resolution:

(Carried) / Lost

Moti
on
No:

25/21