

Carine Primary School P & C Association

ABN 42 465 012 368

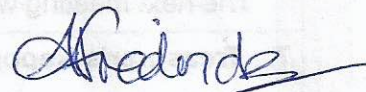
Address: 58 Osmaston Road Carine WA 6020 Telephone: 08 9447 4266 (Admin Office)

Email: carine.primary.pandc@gmail.com

Minutes of General Meeting - 14 March 2022

Held: CPS Staff Room

Meeting Opened: 7.30pm



ATTENDANCE

Nicola Suckling (NS)	Alana Fredrickson (AF)	Samantha Daniel (SD)	Kerry Gorski (KG)
Blake Jaenke (BJ)	Alex French (AF)	Dayna Feldhusen (DF)	Dipesh Garara (DG)
Kathryn High (KH)	Emma Triggs (ET)	Michael Black (MB)	Sara Jaenke (SJ)
Dayna Feldheusen (DF)	Hayleigh Bowyer (HB)	Sarah Sharman (SS)	Kerrie Rundell (KR)
Melissa Cashman (MC)			

ITEMS

ACTION (NAME)

1. Welcome by Chair - Alana Fredrickson	
2. Apologies Michelle Stephens, Suzanne Shaw, Kelly Alcock	
3. Confirmation of Minutes of Previous Meeting The minutes of the General meetings held on 18 October and 22 November 2021 and the Annual General Meeting held on 22 February 2022 were confirmed as a true and accurate record of the meeting.	
4. Correspondence: Nil to report	
5. Principal's Report A lot of time recently has been spent managing covid19. Notices regarding positive cases are provided by the Department of Education. Thanks to the school community for their cooperation and support. The swimming carnival went well, thanks to Mr Adams and Mr Menzie for their work organising it. A new system for swimming carnival nominations will be researched for future. The inter-school carnival is going ahead at an outdoor pool on 5 April. Naplan practice will be held on 24 March. Assemblies are being held by Webex and are very effective for the whole school to see and support each other while social distancing. School funds wish list: Reading Eggs (approved for 2022) Mathletics (approved for 2022) Decodable readers (motion next General meeting) Waste audit (via Sustainability committee) Reconciliation Action Plan - murals, acknowledgement of country signage, yarning circles Carpet Undercover area (long term plan for a stage) Basketball court cover (long term - high cost)	

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<p>6. Board Report</p> <p>The next meeting will be held in week 8.</p>	
<p>7. Treasurer's Report</p> <p>Blake Jaenke moved that the P&C Committee approve expenditure of up to \$6,500 for the purchase of year 6 graduation shirts for 2022 (attached motion 01/22).</p> <p style="text-align: right;">Resolution: Carried</p> <p>Blake Jaenke moved that the P&C Committee approve expenditure of up to \$20,000 for purchases of school uniforms for the uniform shop (attached motion 02/22).</p> <p style="text-align: right;">Resolution: Carried</p> <p>Blake Jaenke moved that the P&C Committee approve expenditure of up to \$500 for the renewal of the insurance premiums (uniform stock) for the period of 1 July 2022 to 30 June 2023 (attached motion 03/22).</p> <p style="text-align: right;">Resolution: Carried</p>	
<p>8. Uniform Shop Report</p> <p>Nil to report</p>	
<p>9. Year 6 Graduation Sub-committee</p> <p>The 2022 committee has approximately 25 members. Plans are underway for the year's fundraising activities. The year 6 leavers shirts have been ordered.</p> <p>Year 6 committee would like to hold the a colour fun run; Mr Black happy for this to replace Jogathon. Safety issues have been looked into and risk is low.</p> <p><i>Action item:</i> Terms of reference need to be ratified.</p>	ET
<p>10. The Fathering Project</p> <p>New coordinator needed for Carine League of Dads.</p> <p><i>Action item:</i> Mr Black will contact Steve Brooks to clarify plans and call for new coordinator will be sent out if in agreement.</p>	MB
<p>11. Outdoor Project Sub-committee</p> <p>Meeting held in February - discussed grants and further meetings. Need to meet with Mr Black to confirm focus plans.</p> <p><i>Action item:</i> Terms of reference need to be ratified.</p>	MS
<p>12. Business Arising from Previous Minutes</p>	
<p>12.1 P&C Website</p> <p><i>Action item:</i> Website refresh to be completed before next meeting by Michelle Stephens (not present).</p>	MS
<p>12.2 Kiss and Drive/Parking</p> <p>Ongoing issues with busy parking areas and misuse of Kiss and Drive.</p> <p>The committee and school are unwilling to use staff or volunteers to supervise the Kiss & Drive due to safety and legal issues; the bays are not in school property.</p> <p><i>Action items:</i></p> <p>Plan to send regular connect notices reminding parents of the proper use of Kiss & Drive</p> <p>Contact City of Stirling regarding repainting the bays and new signage.</p>	AF

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<p>12.3 WACSSO Training</p> <p>Previously booked on site education session was changed to a webinar due to covid19. Committee would like a private webinar.</p> <p><i>Action item:</i> book a date with WACSSO.</p>	SJ
<p>13. General Business</p>	
<p>13.1 Mothers Day Stall</p> <p>Will be held Friday 6 May. Blake Jaenke to coordinate.</p>	
<p>13.2. Easter Raffle</p> <p>Kerry Gorski coordinating. Donations will be sought for week 9. Raffle will be drawn week 10 - 7 April assembly.</p>	
<p>13.3. Event Supplies</p> <p>Dayna Feldheusen moved that the P&C committee approve expenditure of up to \$800 to be spent on equipment for events - 2 eskies and a beach-style trolley (attached motion 04/22).</p> <p style="text-align: right;">Resolution: Carried</p> <p><i>Action item:</i> Purchase equipment when convenient</p>	DF
<p>13.4. Bank Signatories</p> <p>Blake Jaenke moved that the 2022 Office Bearers (Alana Fredrickson, Kathryn High, Blake Jaenke, Sara Jaenke) be made signatories to the two Commonwealth Bank accounts of the Carine Primary School P&C Association:</p> <p>1. BSB 066157 Account 10365596; 2. BSB 066192 Account 10471598 (attached motion 05/22).</p> <p style="text-align: right;">Resolution: Carried</p>	
<p>13.5. Changing Uniform Shop to QuickCliq</p> <p>Payment for the canteen is now made through QuickCliq. Payment for Uniform Shop is currently through Flexischools (School payments are through Qkr). The committee voted to transfer Uniform Shop payments to QuickCliq. Flexischools account balances can be refunded.</p> <p><i>Action item:</i> Aim to transfer to QuickCliq by start of Term 2.</p>	NS
<p>13.6. Buddy Reps</p> <p>Decision made at AGM to cease sending P&C information via Buddy Reps and only send via connect. Kath High sent email to Mr Black for distribution to parents suggesting each class still has a 'Social Rep' for parents to meet and network.</p> <p><i>Action item:</i> distribute email to parents</p>	MB
<p>13.7 Footy Tipping</p> <p>Footy season commences 16 March. Blake Jaenke coordinating. 50% of fees go to P&C, 50% go to prize pool.</p> <p>Connect notice was sent 11 March. A post will be placed on the P&C Facebook page.</p>	

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13.8. Events Handbook

Draft compiled by executive end of 2021. Needs to be finalised. Will be an evolving document with anyone in the committee welcome to contribute to make event planning easier for all.

13.9. Fundraising options

Blake Jaenke moved that the P&C committee approve expenditure of up to \$1250 for the purchase of pizzas for the Term 1 pizza day - to be held on 4 April (attached motion 06/22).

06/22
B

Resolution: Carried

13.10. Webex for P&C meetings

Suggested to have this option available for future meetings due to issues with physical attendance due to covid19.

Action item: Melissa Cashman to contact Mr Adams to organise.

MC

14. Other Business

The next General Meeting will be held:

Tuesday 10 May, 7.30pm, CPS staff room

Doors open 7pm for meet and greet

Meeting Closed: 9.05pm