

Carine Primary School P&C Association

Minutes of General Meeting 3 May 2021

Held: CPS Staff Room

Meeting Opened: 7.30pm

ATTENDANCE

Sara Jaenke (SJ)	Andrew Guy (AG)	Michael Black (MB)	Dipesh Garara (DG)
Sarah Duncan (SD)	Cassie Guy (CG)	Trae Flett (TF)	Michelle Stephens MSt)
Alex French (AF)	Hayleigh Bowyer (HB)	Dayna Feldhusen (DF)	Steve Brooks (SB)
Blake Jaenke (BJ)	Sarah Sharman (SS)	Kath High (KH)	Tracy Smith (TS)
Nicky Suckling (NS)	Helen Maurice-Jones (HM)	Melissa Sercombe (MS)	Megan Salom (MS)

ITEMS

ACTION (NAMES)

1. Welcome by Chair	
NS welcomed new principal Mike Black and wished him well for his new appointment.	
2. Apologies	
Kelly Alcock, Melissa Cashman	
3. Confirmation of Minutes of Previous Meeting	
The minutes of the General meeting held on 29 March 2021 were confirmed as a true and accurate record of the meeting by BJ & SS.	
4. Correspondence:	
Email received from Peg Davies regarding her business Lessen with Peg – workshops on low waste and sustainable possibilities for schools and the wider community. To be passed on to MB	SJ (06/21)
Reports	
5. Board Report	
Nil available	
6. Principal's Report	
Resolution: That the attached Principal's Report be adopted.	Carried
7. Treasurer's Report	
8. Resolution: That the attached Treasurer's Report be adopted.	Carried

NS 31/5/21

9. Uniform Shop Report BJ reported that there are still some non-moving stock items. Jumpers in stock for winter. NS to confirm a regular opening day/time with Jodi La Rosa.	NS (07/21)
10. Year 6 Sub Committee Yearbook is progressing well. Leavers' shirts have been distributed. Pizza Day will be held on 28 June.	
11. The Fathering Project Aiming to set a re-launch date in term 2 then organise events.	
12. Business Arising from Previous Minutes	
12.1 Uniform Stock levels NS is awaiting discussion with Jodi La Rosa	NS (08/21)
12.2 Canteen Providers Providers would like to assess the available facilities prior to further discussion/quotes. CG to discuss further with MB	CG (09/21)
12.3 WACSSO Training Awaiting correspondence from school regarding availability of staff room to host a session. SJ to follow up	SJ (10/21),
12.4 Communications Coordinator Previously discussed potential candidate unavailable. KH volunteered to take on the position.	
13. General Business	
13.1 Motion – Dandelion reading books Motion to fund the purchase of 4 Dandelion reading book sets for Pre Primary and Year 1 students for \$1200 (see attached motion 07/21). The committee felt that the purchase of 2 further sets would be beneficial. Motion amended to fund purchase of sets up to \$1800 (school to purchase). <div style="text-align: right;">Resolution: Carried</div>	
13.2 Principal's 'wish list' List provided by Rob Adams at 29 March general meeting passed to MB for review and amendment if required, for discussion at next meeting.	MB (11/21)
13.3 Long term playground project Subcommittee to be formed, then possible designs collated. Subcommittee volunteers requested – AF, SB, MS, SJ volunteered	
13.3 P&C website P&C section of school website needs updating; difficult to navigate.	

NS 31/5/21

<p>CG presented draft text to replace current content. Further information needed regarding layout options.</p> <p>Comments requested by committee members – to be sent to secretary.</p> <p>MS volunteered to assist with web design if appropriate</p>	ALL
<p>14. Next Meeting</p> <p>The next General Meeting will be held:</p> <p>Monday 31 May – 7.30pm – staff room</p> <p>Doors open 7pm for meet and greet</p>	
<p>Meeting Closed: 9pm</p>	


31/5/24