

Carine Primary School P&C Association

Minutes of General Meeting 27 October 2020

Held: CPS Staff Room
Meeting Opened: 7:33 pm

ATTENDANCE

Quorum present - yes.

Richard Clark (RC) (Chair)
Sara Jaenke (SJ)
Blake Jaenke (BJ)
Michelle Stephens (MS)

Kristy Lind (KL)
Ying Peng (YP)
Sarah Sharman (SS)
Melissa Cashman (MC)

Tracy Smith (TS)
Steve Brooks (SB)
Alex French (AF)
Megan Salom (MS)

APOLOGIES

Anne Fraser
Nicky Suckling

Kelly Alcock
Lyn Purcell

David Wartzki

ITEMS

ACTION (NAMES)

1. Welcome by Chair	
2. Confirmation of Minutes of Previous Meeting The minutes of the general meeting held on Tuesday 15 September 2020 were confirmed as a true and accurate record by KL & TS. Carried	
3. Correspondence: Nil presented	
4. President's Report Presented on behalf of the president by RC as per attached.	
5. Treasurer's Report/Uniform Shop Report Resolution: That the attached Treasurer's Report (including stock details/financial position of uniform shop) be adopted. Carried	
6. Principal's Report No principal's report was made available in the absence of Anne Fraser. The committee expressed disappointment that a school representative was not able to attend in Anne's absence.	
7. Board Report No board report available. The committee queried what current arrangement/requirement is for a board member attending P&C meetings – request for a board member to attend.	RC/NS
8. Year 6 Graduation Sub-Committee 2020 has been very successful in spite of COVID19. The Raffle and Fun Days were both very successful with pizza day still to come next week. Fundraising has raised enough funds to cover nearly all graduation activities. Shortfall estimated between \$500 and \$1000. As the mural has increased in size will need to utilise some of the preapproved \$5000 funding. This will also cover the shortfall for activities.	

<p>It was suggested that leavers shirts for 2021 be ordered ASAP due to supply issues and would be beneficial to order from Australia-based supplier. (KL)</p>	
<p>9. The Fathering Project</p> <p>There will be a Dads catch up on 28 November. There will be a Fathering Project re-launch session to encourage dads to join/participate, date TBA (November). Planning has commenced for 2021 events and committee roles. (SB)</p>	
<p>10. General Business</p> <p>No general business items were added to the agenda.</p>	
<p>11. Other Business</p>	
<p>12.1 Uniform shop</p> <p>Noted in president's report a supply issue with Permapleat polo shirts - will be a short term arrangement with Spartan.</p> <p>There is a new uniform shop coordinator but shop has not been open this term. Committee agree that shop needs to be opened at least twice a term (preferably first 2 weeks) and in the week before Term 1 2021, including for selling second hand uniforms. Jodi needs to be contacted to confirm days/times available to open shop.</p>	RC/NS
<p>12.2 End of year assembly and concert</p> <p>Query if these are going ahead. Need to check this with Anne Fraser.</p>	RC/NS
<p>12.3 Ice Cream Day</p> <p>Query if there will be an ice cream day as none have been held this year. Need to check this with Anne Fraser.</p>	RC/NS
<p>12.4 P&C Meeting Days</p> <p>AF queried if there is capacity to change P&C meeting days. To discuss at next meeting.</p>	SJ
<p>12.5 Disco decision</p> <p>Query around decision to hold disco and need for executive meeting to confirm disco going ahead as committee expected venues to be researched and then decided by executive meeting. Circumstances surrounding decision need clarification.</p>	NS
<p>12.6 P&C donations to school</p> <p>No update from school regarding funds donated to school for purchases of school supplies & facilities. No quotes received for lights/sound system. Committee requests a report.</p>	NS
<p>12.7 Long term playground project</p> <p>Interested P&C members will form working party – to discuss at next meeting</p>	SJ
<p>12.8 Containers for change</p> <p>Query re Anne's response to suggestion of participation. Communication that school would not participate in the fundraising scheme. Committee disappointed and seek clarification surrounding this.</p>	NS
<p>12. Next Meeting</p> <p>The next General Meeting will be held:</p>	

1 December 2020, 7.30pm CPS Staff Room

Doors open 7pm for meet and greet

Bring a plate for pre Christmas cheer and a friend to encourage new membership for 2021.

Meeting Closed: 8:22 pm



Nicola Suckling
President

8/3/21.