


Carine Primary School P&C Association

Minutes of Annual General Meeting 8 March 2021

Held: CPS Staff Room

Meeting Opened: 7:30 pm

 29/03/21

ATTENDANCE

Quorum present - Yes.

Nicky Suckling (Chair) NS	Dayna Feldhusen DF	Blake Jaenke BJ	Megan Salom MS
Ying Peng YP	Sara Jaenke SJ	Hayleigh Bowyer HB	Alex French AF
Kath High KH	Michelle Stephens MSt	Melissa Cashman MC	Richard Clark RC
Trae Flett TF	Tracy Smith TS	Sarah Sharman SS	
Brydie O'Connor BO	Dipesh Garara DG	Robert Adams (ex-officio) RA	

APOLOGIES

Steve Brooks

ITEMS

ACTION (NAMES)

1. Welcome by Chair NS welcomed the attendees and thanked the 2020 committee for their commitments. NS also wished to acknowledge and thank Anne Fraser for her contribution to Carine Primary as Principal over the past 10 years.	NS
2. Confirmation of Minutes of Previous Meeting The minutes of the general meeting held on Tuesday 1 December 2020 were confirmed as a true and accurate record by RC & MC. Carried	
3. Correspondence: Nil correspondence to report.	
4. Treasurer's Report BJ presented the 2020 Audit report and Independent Assurance Letter by Pascoe Partners Accountants. The P&C committee donated \$19,500 to the school in 2020. Still awaiting quotes for a PA system. Resolution: That the Audit Report be adopted. Carried	
5. Principal's Report Due to Anne Fraser's retirement Robert Adams is currently acting principal. The committee welcomed RA. The recruitment of a new principal is in progress and the result should be known by term 2. COVID19 phase 4 guidelines are still in place. The swimming carnival was a great success. Ballot is currently underway for two new parent representatives for the Board. Until the new principal can attend the committee meetings, no official decision can be made.	
6. Uniform Shop Report Nil available	

7. Board Report Nil available	
8. Elections 8.1. Office bearers – President Nicky Suckling, Vice President Hayleigh Bowyer, Treasurer Blake Jaenke, Secretary Sara Jaenke 8.2. Executive Committee members – Melissa Cashman, Sarah Sharman, Tracy Smith, Michelle Stephens 8.3. Sub-Committees & Event coordinators were discussed however elections of these positions will be postponed until the General Meeting. Footy Tipping – Matt Miller would like to step down so a new coordinator is needed. This will be sent out on Connect.	NS
9. General Business 9.1. Easter Raffle & Pizza Day An executive meeting will be held to approve the Easter Raffle & Pizza Day as preparations need to be made before the General Meeting. 9.2. Containers for Change \$6 has been raised. Reminders need to be sent out with scheme ID. 9.3. Ideas for fundraising It is unlikely the Fete will go ahead this year. Suggested to organise some approved fundraising activities and send out a page to promote these. 9.4. Kiss & Drive Safety AF contacted City of Stirling rangers. Ranger visits are regularly scheduled amongst all the schools. Requested more monitoring of Carine schools. More official complaints by parents/locals will influence how often ranger visits. 9.5. Communications Coordinator This will be a reinstated role to organise P&C Communications. 9.6. P&C promotion Correspondence will be sent out to school community to show how the P&C committee helps the school and what funds raised are used for.	
10. Next Meeting The next General Meeting will be held: 29 March 7.30pm CPS Staff Room Doors open 7pm for meet and greet	
Meeting Closed: 8:24 pm	