

# Carine Primary School P&C Association

## Minutes of General Meeting 28 July 2020

Held: CPS Staff Room

Meeting Opened: 7:30 pm

### ATTENDANCE

Quorum present - yes.

Nicky Suckling (NS) (Chair)  
Blake Jaenke (BJ)  
Steve Brooks (SB)  
Sarah Sharman (SS)  
Alex French (AF)

Michelle Stephens (MSt)  
Melissa Cashman (MC)  
Kristy Lind (KL)  
Amanda Hoskins (AH)

Sara Jaenke (SJ)  
Ying Peng (YP)  
Megan Salom (MSa)  
Richard Clark (RC)

(refer to attached attendance sheet)

### APOLOGIES

Lara Brooks  
Tracy Smith  
Carolyn MacNeall

Kelly Alcock  
David Wartzki  
Anne Fraser

### ITEMS

### ACTION (NAMES)

|  |  |
|--|--|
| <b>1. Welcome by Chair</b><br>New Members Amanda and Melissa welcomed.   |  |
| <b>2. Apologies</b><br>As per above list.  |  |
| <b>3. Confirmation of Minutes of Previous Meeting</b><br>The minutes of the general meeting held on Tuesday 23 June 2020 were confirmed as a true and accurate record.<br><br><b>Carried</b><br><br>Minutes of Executive Meetings held on 11 February and 4 May 2020, Annual General Meeting held on 11 February 2020 and General meeting held on 25 February 2020 were ratified by the president. |  |
| <b>4. Correspondence:</b><br>4.1. Correspondence In:<br><b>Resolution:</b> That Correspondence In be received as per attached list.<br><b>Carried</b><br>4.2. Correspondence Out:<br><b>Resolution:</b> That Correspondence Out be received as per attached list.<br><b>Carried</b>  |  |
| <b>5. Treasurer's Report</b><br><b>Resolution:</b> That the attached Treasurer's Report be adopted.<br><b>Carried</b>  |  |
| <b>6. Principal's Report</b><br><b>Resolution:</b> That the attached Principal's Report be adopted.<br><b>Carried</b>  |  |



|   |                     |
|---|---------------------|
| <p><b>7. Board Report</b></p> <p>Not available at time of meeting.</p>  |                     |
| <p><b>8. Year 6 Graduation sub committee</b></p> <p>Plan is to begin obtaining quotes and ordering year 6 gifts.</p> <p>Mural will be \$1500, if more money is needed from P&amp;C motion will be amended.</p> <p>There will be a skating fundraising event in August.</p>  |                     |
| <p><b>9. The Fathering Project</b></p> <p>Due to COVID19 there has only been one event, in Term 1 – bowling which was well attended.</p> <p>Next events will be in September 2020:</p> <p>13 September - Nature walk and BBQ</p> <p>18 September – Oktoberfest at the Paddington Ale House – to be confirmed.</p> <p>The Fathering Project has had changes in structure and roles however there are lots of online resources</p>  |                     |
| <p><b>10. General Business</b></p> <p><b>10.1. P&amp;C Funding of new school facilities</b></p> <p>List was supplied by Anne Fraser at 25 February 2020 General Meeting. Options reviewed by attending members.</p> <p>There is still \$3500 left over from the P&amp;C contribution to reflex maths. This can cover a scramble net for kindy and basketball hoops and soccer balls.</p> <p>NS will contact Anne Fraser to inform of P&amp;C intention to provide funding for the ipad trolley and ipads set, and for the investigation of an upgrade of the sound system – 3 quotes and the specifics of requirements need to be provided before approval. If there is remaining funds this could cover an outdoor play area.</p> <p><b>10.2 P&amp;C Facebook page</b></p> <p>Raised by SS that there can be confusion between different social media groups for the school and not much communication on P&amp;C facebook.</p> <p>The P&amp;C page is for public P&amp;C presence to advertise any activities that involve the community as it is visible to any facebook user.</p> <p>The Carine Parents facebook page is not authorised by the school.</p> <p>Any official school communication should be via Connect or Buddy Reps only. Buddy Reps are generally more year/class specific.</p> <p>The possibility of a P&amp;C communication coordinator was raised – planned to implement in 2021.</p> <p><b>10.3 Kiss &amp; Drive</b></p> <p>YP suggested that considering the recent issues with Kiss &amp; Drive and parking that walking groups could be organised. The school cannot give details of students to other families so families would need to volunteer their details if they wanted to participate. The school does not have</p> | <p>NS</p> <p>YP</p> |



|   |                     |
|---|---------------------|
| <p>jurisdiction over the Kiss &amp; Drive.</p> <p><b>10.4 Upcoming fundraising events</b></p> <p>Pizza Day – TBC</p> <p>Fathers Day stall – date and coordinator to be confirmed.</p> <p>Sausage sizzle – NS will contact Grant Ball to confirm date</p> <p>School Disco – Friday 16 October, theme TBC. The Fathering Project will run sausage sizzle.</p> <p>Movie Night - early Term 1 2021 discussed.</p> <p><b>10.5 Containers for Change</b></p> <p>Bottle refund scheme commencing 1 October 2020 at City of Stirling.</p> <p>Fundraising opportunity as COS can provide receptacles to collect bottles and collect them for recycling. Refunds will be provided directly to the school. NS will contact Anne Fraser to discuss.</p> | <p>NS</p> <p>NS</p> |
| <p><b>11. Other Business</b></p> <p>11.1 KL suggested investigating a paid run club coordinator funded by the P&amp;C. RC suggested a trial period. To be discussed further.</p> <p>11.2 MC raised issue of minimal communication regarding school activities and fundraisers e.g. Jogathon – what is involved and who benefits from funds raised and how. Efforts will be made by P&amp;C to better communicate fundraising rationale.</p>   |                     |
| <p><b>12. Next Meeting</b></p> <p>The next <b>General Meeting</b> will be held:</p> <p>Tuesday 15 September, 7.30pm, Carine Primary School Staff Room</p> <p>Doors open 7pm for meet and greet</p>  |                     |
| <p><b>Meeting Closed: 9.02 pm</b></p>   |                     |

*N Duckling*

15/9/2020