

# Carine Primary School

## Term 3 Board Report 14 September 2018

### **School Finance Report - MCS Debbie Humphry**

The MCS presented the Finance Report and it was accepted by the Board that the 2019 Fees and Charges remain the same as for 2018. Parents at the Kindy meeting will be given the opportunity to pay in advance or through the Personal Items List for 2019. The Board acknowledged the great job Debbie is doing and thanked her for her contribution.

### **Policy Reviews**

The Board approved a minor change to the Behaviour Management Flowchart with the revised wording as;

**“Admin (Principal/Deputies) can intervene at any stage in this process, always with the intention of supporting students to behave and conduct themselves appropriately.”**

### **The New School Review Process**

As an independent school, we are mandated for review every three years with our next review scheduled for Term Two 2019. School self- assessment is always the driver of the review and this will continue to be the case next year. The new Electronic School Assessment Tool (ESAT) will allow schools to collect data at any point in time against the five domains of the School Improvement and Accountability Framework and Student Achievement and Progress. The school submits the best data which reflects the school’s self- assessment so that it can be validated by the Review team. Following the Review, a report is then provided to the Director General and the school, containing commendations and recommendations which the school may choose to act upon, depending on the relevance to the focus and context of the school at that particular time.

### **Priorities 1 & 2 – High Quality Teaching – An insight into Performance Management and ongoing Professional Development – a Curriculum Leader’s example.**

High quality teaching is the school’s priority and staff are encouraged to continually self-reflect upon their performance for the purpose of improvement. Staff are required to participate in a regular yearly Performance Management process with their Line managers. Wilhelmina Aldum presented her Performance Management (PM) plan to the Board. Wilhelmina is a Year 4 teacher, Science Co-ordinator and Middle School Curriculum Leader.

- She recognised the AITSL Standards, Classroom First, Focus Papers and the school Business Plan as the guiding references to her planning.
- Regular collaborative planning with colleagues was imperative to providing meaningful, well balanced learning opportunities across the curriculum.
- It was acknowledged that extension of more capable students was important and evidence-based feedback from student assessment data was used to support every student to learn and improve. In collaborating with the other Curriculum Leaders, student tracking and longitudinal data was extracted in order to plan for improvement.
- Wilhelmina placed great importance on integrating Digital Technologies and STEM across all learning areas.
- Parent expertise and community involvement in creating learning experiences for students in these areas was acknowledged with Wilhelmina providing an example of both in her presentation.

The Board was provided an insight into the depth of planning by staff and thanked Wilhelmina for sharing her Performance Management plan.

**Digital Technologies Update:** The Board was advised that the school is continually upgrading its digital technology resources and is required to increase its bandwidth in preparation for NAPLAN Online in 2019. The school is currently upgrading from Windows 7 to Windows 10.

**Buildings Update:**

The third demountable has been positioned but because of power and networking issues, classes will not be moved until 2019 to minimize disruption to staff and students. Weather proofing and roofing in this area is also being investigated.

**Staffing 2019:**

The school will have approx. the same numbers in 2019 as this year. It was acknowledged that Bob Ford retired last week and is missed by all. Several staff members are on Parental Leave and even though the staffing situation is very complicated, the best interests of the school are always the focus.

**40<sup>th</sup> Anniversary:**

It is proposed that the 40th year celebration for Carine PS will be held on Friday 19 October between 1:00 and 3:00pm. A number of items are planned and visitors are invited to wander throughout the school, chat to teachers and visit old classrooms.

The final Board meeting for 2018 will be on Friday 30 November.